



CPD FAQ Sheet

All advocates who have been issued a Statement of Attainment from the *Course in Military Advocacy (CiMA)* by the ATDP's partner Registered Training Organisation and who are not actively engaged on an ATDP training pathway are able to use the ATDP CPD activities to support and improve their ESO advocacy skills and knowledge.

The primary goal of CPD is to support ESOs and their advocates aiming to provide high-quality advice and help for veterans and families through ESO advocacy services. CPD activities are given a 'points' rating and these points are used as a simple indicator of how much CPD an advocate has undertaken.

In general, an advocate can stay up-to-date by undertaking suitable PD activities relevant to their advocacy needs equivalent to 15 points per year.

Advocates can check their own professional development record in their ATDP profile.

ESO's ATDP Advocacy Register Authorised Persons can view a snapshot of their ESO's advocacy service advocates in the ESO's Advocacy Register profile.

ESO's are responsible for ensuring their advocates have the skills and knowledge to provide advice and help for veterans and their families. ESO's are also responsible for minimising risks associated with advocates' not developing skills and knowledge to keep pace with DVA legislation, policy, and process changes.

To be current, an advocate MUST accrue:

- 45 points over a 3 year cycle; and
- 15 points in each year of the cycle.

An advocate will be deemed to be current with the CPD program if:

- In the 1st year they accrue => 15 points (or pro-rata – see below)
- In the 2nd year they have accrued => 15 points
- In the 3rd year (and subsequent years) they have accrued => 45 points over the previous 3 years.

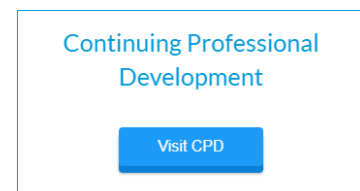
Contact Details for CPD

For all enquiries regarding CPD, please email: ATDPEnquiries@dva.gov.au. Your email will be directed to the most appropriate team member to answer your query.

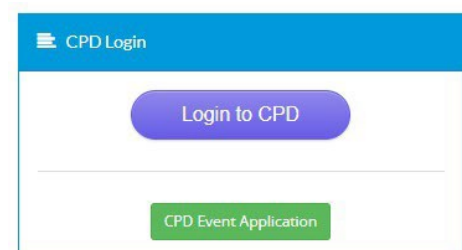
How to Apply for CPD POINTS

A Community of Practice (CoP) or other external event

Click on the Visit CPD from the Front page of the ATDP website



Click on CPD Event Application link



Complete External CPD event application form...

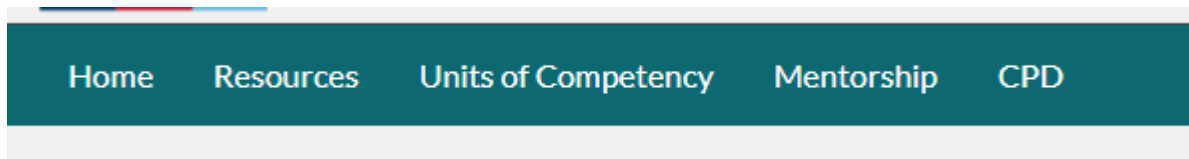
From this page you can also check on your existing event application by entering your reference number.

An external event convenor has responsibilities around record-keeping and submitting records to the ATDP so completion of activity can be recorded.

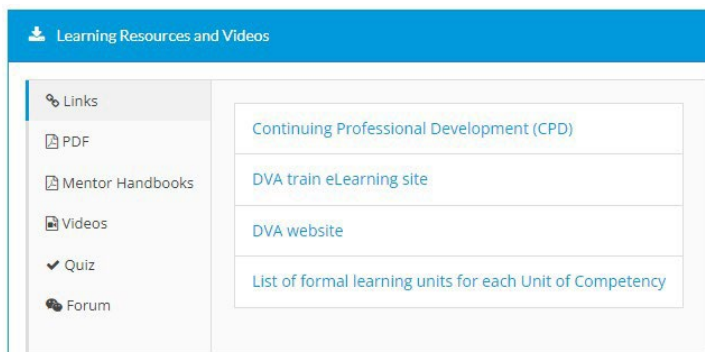
Pre-Approved CPD Activities

The volunteer ATDP CPD Team has considered a range of popular professional development (PD) activities suitable for and relevant to ESO advocacy services. To undertake them does not require additional approval from the ATDP CPD Team, though an advocate’s ESO advocacy service manager may need to give approval for the advocate to undertake an activity or training as part of their risk management (insurance).

Click on Resources Tab at top of your profile




Select Continuing Professional Development (CPD) link




































On the left-hand side of the page, click on CPD Workspace



There are 38 CPD Program activities to choose from.

 List of available CPD Activities

#	Program name	How Delivered	CPD Points	Comments	Action
1	Update Module 1 - Transition and MEC	On line 	2	Required learning	Access Module
2	Update Module 2 - Community Reintegration	On line 	2	Required learning	Access Module
3	Update Module 3 - Restoring Wellbeing	On line 	2	Required learning	Access Module
4	Update Module 4 - Rehabilitation and Compensation	On line 	2	Required learning	Access Module
5	Update Module 5 - Wellbeing Advocacy Overview	On line 	2	Required learning	Access Module
6	Undertaking an on-line quiz	On line 	5	Required learning	Access Quiz
7	Attendance at an ATDP approved seminar or CoP forum	Face to Face	TBA	Registration Required, Attendance cert required	Access Activity
8	Pre-Approved CPD Programs	Application	TBA	Completion certificate to be uploaded	Access Program
9	Podcasts	On line 	2	Participation certificate to be uploaded	Access Podcasts
10	Undertaking an on-line case study	On line 	5	Available to all Advocates with a CPD obligation	Access Case Studies
11	Publication of professional paper (Military Compensation / Wellbeing)	Essay to be uploaded on completion	TBA	Submission of essay	Upload Essay
12	Attendance at a specialist ATDP course	By attendance	TBA	Attendance cert required	Access Course
13	CPD Administration		TBA	For CPD Administration only	Access Share Resources
14	ADF Firefighter Training For Advocates	On line 	5	Available to all Advocates with a CPD obligation	Access Module
15	DVA Train - eLearning for Mentors	On line 	5	Available as of 3 March 2021	Access Module
16	Mentoring in the ATDP – CPD Unit 1 Introduction to Mentoring	On line 	1	Required CPD for Mentors	Access Module
17	Mentoring in the ATDP - CPD Module Unit 2 Diversity in Learning Approaches	On line 	1	Required CPD for Mentors	Disabled
18	Mentoring in the ATDP - CPD Module Unit 3 Communication, Reflective Practice, and the WEL	On line 	1	Required CPD for Mentors	Disabled
19	Mentoring in the ATDP - CPD Module Unit 4 Provide Mentoring Support	On line 	1	Required CPD for Mentors	Disabled

20	Mentoring in the ATDP - CPD Module Unit 5 Types of Mentoring	On line 	1	Required CPD for Mentors	Disabled
21	Medical Module One - Terminology, roots and affixation	On line 	2	Available to all Advocates with a CPD obligation	Access Module
22	Medical Module Two - Overview of 11 Bodily Systems	On line 	2	Available to all Advocates with a CPD obligation	Access Module
23	Medical Module Three - Exploration of Medical Conditions	On line 	2	Available to all Advocates with a CPD obligation	Access Module
24	Medical Module Four - Australia's Healthcare System	On line 	2	Available to all Advocates with a CPD obligation	Access Module
25	Medical Module Five - Medical Investigations	On line 	2	Available to all Advocates with a CPD obligation	Access Module
26	Trauma Informed Care - Principles and Practice Training	On line 	2	Available to all Advocates with a CPD obligation	Access Module
27	Aged Care Webinar 1: Introduction to DVA Services	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
28	Aged Care Webinar 2: Veterans' Home Care	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
29	Aged Care Webinar 3: DVA's Respite and Convalescent Care	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
30	Aged Care Webinar 4: Rehabilitation Appliances Program (RAP)	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
31	Aged Care Webinar 5: DVA's Community Nursing Program	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
32	Aged Care Webinar 6: Moving into an aged care home	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
33	Aged Care Webinar 8: Coordinated Veterans' Care (CVC) Program	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
34	Hearing Webinar - Understanding and Accessing DVA Services	On line 	2	Available to all Advocates with a CPD obligation	Access Webinar
35	Compensation Offsetting Training for Advocates	On line 	5	Available to all Advocates with a CPD obligation	Access Module
36	VEA Dependant Claims	On line 	5	Available to all Advocates with a CPD obligation	Access Module
37	MRCA Dependant Claims	On line 	5	Available to all Advocates with a CPD obligation	Access Module
38	DRCA Dependant Claims	On line 	5	Available to all Advocates with a CPD obligation	Access Module

To see a list of Pre-Approved CPD Activities, click #8 Pre-Approved CPD Programs.

- Accidental Counsellor - Lifeline - 3 CPD Point(s)
- ASIST (Version 11.1) - 5 CPD Point(s)
- AVERT - 1 CPD Point(s)
- DVA Train Webinar – 1 CPD Point each
- DV-alert - 3 CPD Point(s)
- Mental Health First Aid - 5 CPD Point(s)
- Mentoring Workshop - 3 CPD Point(s)
- Open Arms Programs and Workshops
- Preventing Dementia (MOOC - UTAS) - 2 CPD Point(s)
- HLTAID009 Provide Cardio Pulmonary Resuscitation (Annual renewal) - 1 CPD Point(s)
- HLTAID011 Provide First Aid (Renewed every 3 years) - 2 CPD Point(s)
- HLTA012 to HLTAID014 First Aid Certificates (Other) will be considered individually.
- HLTAID015 Provide ADVANCED RESUSCITATION (Annual renewal) - 1 CPD Point(s)
- SafeTALK - 3 CPD Point(s)
- START - 1 CPD Point(s)
- Understanding Anxiety - provided by Open Arms - 4 CPD Point(s)
- Understanding Dementia (MOOC - UTAS) - 4 CPD Point(s)

Further information regarding CPD can be located by clicking on the PROGRAMS / Continuing Professional Development (CPD) main menu from the Front page of the ATDP website

